



State Grain Laboratory  
821 17<sup>th</sup> Street North  
Great Falls, MT 59403

**USGSA FEE SCHEDULE**  
**General Provisions**

**Effective Date:** The effective date of this rule is January 1<sup>st</sup>, 2024.

**General Provisions:** These General provisions applying to all sections of this rule are as follows:

**Service Hours:** Normal office hours are 8 a.m. to 5 p.m. Monday through Friday. All other hours and holidays will be considered overtime.

**Sampling Hours:** Sampling hours are 8 a.m. to 5 p.m. Monday through Friday. An applicant must place service requests with the inspection office by 10:00 a.m. during regular hours for same day inspection/sampling service. All requests for sampling services to be performed outside of normal business hours must be received by 2:00 p.m. of the preceding business day. Sampling services requested to be performed outside of normal office hours, including holidays, will be charged overtime.

**Regular Hourly Rate:** The regular hourly rate for travel time and stand-by fee is \$60.00 per hour per individual assessed in half-hour intervals with a minimum of two hours charged.

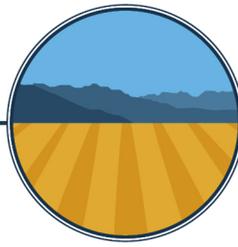
**Overtime and Holiday Hourly Rate:** Overtime and holiday hourly rate is \$90.00 per hour per individual assessed in half-hour intervals. A minimum four-hour charge will be assessed except when before or for a continuation of a regular workday, then actual overtime hours will be charged.

**Holidays:** Holidays are as adopted in 1-1-216, MCA. (e.g., New Year's Day, Martin Luther King Day, Presidents' Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, Christmas Day, and State Election Day).

**Mileage and Travel Fees:** Mileage, travel time, and travel expenses are as follows:

**Mileage Fee:** Mileage charges shall be assessed per Title 2, chapter 18, part 5, MCA for state employees which is equal to the United States Internal Revenue Services (IRS) mileage allotment. Any change to the milage rate is effective when the IRS changes their standard mileage rate. The mileage charges will be prorated where possible.





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**Hourly and Overtime Rate:** For each trip requested, the applicant will be charged at the regular hourly rate, except when work is conducted while in overtime status or on holidays. Work conducted while in overtime status or on holidays will be charged at the overtime rate, prorated where possible.

**Travel Expenses:** Travel expenses (as defined by Montana Operations Manual Travel Policy with Rates available [here](#)) including but not limited to per diem, lodging, and mileage will be assessed to the applicant in addition to other fees and charges.

**Staffing:** Montana State Grain Lab will determine the number of personnel to properly provide the service requested. To assure personnel safety, Montana State Grain Lab may suspend sampling services due to inclement weather conditions as well as sampling rail cars at night with insufficient lighting, or other potentially hazardous conditions.

**Observation:** In order to provide official services, Montana State Grain Lab must be physically able to observe elevator personnel sampling and/or sealing a railcar.

**Miscellaneous Fees:**

**Postage:** Actual postage or delivery service charges will be added to sampling and other fees.

**Special Requests:** Requests for services not covered by this rule will be performed at the applicable hourly rate stated herein plus mileage and travel charges, if applicable.

**Sanitation Inspection:** A base fee of \$120.00 will be charged per inspection in addition to the applicable hourly rate stated herein plus mileage and travel charges.

**Diverter Inspection:** A base fee of \$120.00 will be charged per inspection in addition to the applicable hourly rate stated herein plus mileage and travel charges.  
Base fee is \$600.00 for certification of new diverters.





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**Retest/Reinspection:**

**Retest/Reinspection based on a File Sample:** Will cost the same as the original test/inspection.

**Retest/Reinspection based on a New Sample:** Will cost the same as the original inspection and sampling fees.

**Export Documentation Request:** Processing and handling fee for sample preparation and export documentation..... \$9.00 per request.

**FGIS Administrative Tonnage Fees:** In addition to all other applicable fees, FGIS administrative tonnage fees for export grain shipments inspected and/or weighed, excluding land carrier shipments to Canada and Mexico, will be assessed at the current per metric ton rate identified in FGIS Directive 9180.74 Service Fees and Billing Codes, Attachment 1. Invoices will identify assessed administrative tonnage fees as separate line items per applicable carrier/unit type.

**FGIS Supervision Fees:** In addition to all other applicable fees, FGIS supervision fees for domestic U.S. grain shipments inspected and/or weighed, including land carrier shipments to Canada and Mexico, will be assessed at the current per metric ton rate identified in FGIS Directive 9180.74 Service Fees and Billing Codes, Attachment 2. Invoices will identify assessed supervision fees as separate line items per applicable carrier/unit type.

**Payment of Fees and Charges:** All department fees and charges for services rendered are due within thirty days of the statement date. Finance charges of \$30.00 per month shall accrue on any balance owed after thirty days of the statement date. If the department does not receive payment within thirty days: Services may be withheld until the delinquent account is paid; or cash payment for subsequent services may be required.

--- End of General Section ---





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**United States Grain Standards Act (USGSA)**

**Fees for official services provided under the United States Grain Standards Act (USGSA) as amended.**

**Effective Date:** The effective date of this rule is January 1<sup>st</sup>, 2024.

**General Provisions:** General provisions applying to all sections of this rule are as follows:

**Official Lot Inspection:** Official lot inspection sampling with grade, on bulk, boxcar, hopper car or truck/trailer, per request, sampling and grade only.

**Level One:** Level one official sampling services when the state grain laboratory furnishes the sampling crew..... \$30.00 per unit.

**Level Two:** Level two official sampling service when the state grain laboratory furnishes a licensed sampler to write identification tickets, supervise elevator employees while sampling and seal samples for delivery to the state grain laboratory..... \$21.60 per unit.

**Sampling Only:** Sampling only (does not include grade) on bulk, boxcar, hopper car or truck/trailer, per request, (all grains) ..... \$18.00 per unit.

**Additional Probes (in addition to original sampling charges)** ..... \$18.00 per unit.

**Stowage Examination:** Stowage examination per unit..... \$9.60 per unit.

**Sealing Railcars:** (Metal Seals)

DT or Probe Railcars per Seal; Additional Labor and hourly charges apply..... \$3.00 per seal

Supervise Elevator Personnel applying seals (recording seals on certificate) \*.... \$4.80 per unit

\* MT State Grain Lab is not responsible for the seals after MT State Grain Lab personnel leave the applicants property. It is the applicant's responsibility to confirm that all seals have been applied by MT State Grain Lab to their satisfaction.

In excess of one hour, the hourly rate applies.





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**Submitted Sample Inspection:** Inspection includes DKT (damaged kernels total) identified, FM (foreign material) identified, SHBN (shrunken and broken kernels), and DEF (total defects).

**Submitted Canola Samples:** ..... \$19.20 per sample.

**Submitted Spring Wheat:** (Includes DHV testing) ..... \$15.60 per sample.

**Submitted (Other USGSA) Sample:** ..... \$12.00 per sample.

**Laboratory Analysis Fee:**

**Protein Test:** Near Infrared Transmittance (NIRT) on wheat, barley, and corn..... \$9.00 per sample.

**Single Factor Determination:** Factor only Determination..... \$8.40 each.

**Additional:** Additional statements, factors, or results as requested by the applicant including the absence of particular allergens in visible form..... \$6.00 each.

**Malting Barley Analysis:** Malting barley analysis includes actual percent of plump barley, skinned, and broken kernels, and thin barley, per request..... \$6.00 per sample.

**Mycotoxin:** per quantitative analysis test..... \$60.00 per sample.

**Composite Sample Preparation (per sample in composite)** ..... \$1.50 per sample.

**Composite Sample Preparation (per sample, if requested after grade)** .....\$3.30 per sample.

**Return shipping and handling post grading: (not to exceed\$30/month)** ..... \$3.60 per sample.

**Official Commercial Services** performed under USGSA:

Official commercial inspection services and fees may be negotiated on a case-by-case basis.

--- End of USGSA ---

